

AASCA GENERAL DIRECTORS' MEETING

LOCATION: Marriot Dadeland, Miami, FL
PRIMARY FACILITATOR: Mr. Ron Vair, AASCA President
DATE: May 7-11, 2014
TIME: 8:00 a.m.-4:00 p.m.



	NAME	SCHOOL		E-MAIL
1	Kathleen S. Wilmeth	Colegio Americano del Sur	GUA	
2	Liliana Jenkins	American School, Tegucigalpa	HON	ljenkins@amschool.org
3	Carl Wieburg	Colegio Interamericano	GUA	carl.wieburg@interamericano.edu.gt
4	Martha R. Maristany	Decroly Americano	GUA	mmaristany20@gmail.com
5	Steven Hupp	Colegio Maya	GUA	shupp@cm.edu.gt
6	Martha Counsel	Mazapan School	HON	martha.counsel@dole.com
7	Linda Niehaus	Mariam Baker School	CRC	lniehaus@mbs.ed.cr
8	Claudia Pardo	American School; El Salvador	SAL	
9	Rajiv Bhat	International School of Panama	PAN	rbhat@isp.edu.pa
10	Robert Rinaldo	Lincoln School	CRI	rrinadlo@lincoln.ed.cr
11	Helen L. Kiser	Balboa Academy	PAN	hkiser@balboa-academy.org
12	Alegría Lores	Pan-American School	CRC	alegrial@gmail.com
13	Shirley J. Hooper	Colegio Maya	SAL	shooper@colegiomaya.edu.sv
14	Tony Peyre	Village School	GUA	
15	Ken Templeton	American School; El Salvador	SAL	templeton.ken@amschool.edu.sv
16	Ronald Vair	Escuela Intr. Sampedrana	HON	rvair@seishn.com
17	Greg MacGilpin	Country Day School	CRC	greg_macgilpin@cds.ed.cr
18	Gloria Doll	American Nicaraguan School	NIC	
19	Robert E. Gronniger	American School of Guatemala	GUA	rgronniger@cag.edu.gt

- 1) Ron opened the meeting welcoming everybody and asked all directors present to introduce themselves. Some directors shared highlights of their years.
- 2) The Village School from Guatemala was welcomed officially to AASCA. The school was represented by Tony Peyre.
- 3) Greg MacGilpin motioned that the AASCA Director dinner take place on The Friday of the meeting instead of Saturday night. Motion seconded and voted unanimously in favor.
- 4) Event Report Template. Robert Rinaldo motions that the event report template be used. He seconded and everyone voted unanimously in favor.
- 5) The question sent by Charlie regarding the Event Fee costs were reviewed and the expenses that are covered here are not being affected by AASCA. The costs are increasing for travel, etc., and these are out of our control as an association. A school should decide if they can afford to attend an event or not.
- 6) Reference checking for teacher candidates should be done by calling several references and using any other official record. Ask for a FBI criminal record check. Other ideas are not to write open letters of reference, Google checks. For hiring purposes one suggestion is to use James Stronge's Rubric for interviews.
- 7) Best Practices shared: Discussion of what is used around the schools for pay scales for teachers. Some use a straight grid based on degrees, experience etc. Other schools use merit. Some schools use a bonus to get foreign teachers to stay beyond their contract. Character Ed programs used are different in every school and every school measures its effectiveness. Board members should be trained for effective governance and responsibility.

8) The group discussed what we could ask TRI to provide for our region in regards to PD. Differentiation, technology integration, special ed. for middle and high school students, principal evaluation. Ron will bring some of these ideas to the next TRI Board meeting to see if we can get some opportunities for our region.

9) The dilemma of where AASCA is going was discussed. How large do we want to be? Are we holding member schools to the standards? Will we need to hire an Executive Director in the future? The dilemma is still to be resolved in future meetings.

10) Principals Meeting Minutes Discussion. Hosting Directors gave a recap of the experience and some discussion of any issues that came up at the events. General concern about parental behavior. The AASCA site has parental guidelines that each school should share with parents before the event. Some concern also about the intensity of some of the knowledge bowl coaches. Heads should contact other heads if coach is behaving incorrectly.

Calendar of events. After reviewing the calendar it was approved with the following changes:

- Large School Basketball October 22-26
- Knowledge Bowl will be November 12-16
- Invitational Swim meet students can participate even if the school does not have the program.

2015-2016 Pledge Calendar was accepted as proposed.

Principal Recommendations:

- a) Fee for Track and Field and Swimming meet should follow the Invitational fee structure.
- b) Budget template approved for use when submitting report of events no later than 15 days after the event.
- c) Schools should commit to the event at least 30 days in advance and if they pull out the fee is non-refundable.
- d) Gold, Silver and Bronze awards categories were eliminated with a unanimous vote. Rest of the changes are approved (substitutions and additional games).
- e) AD and Activities Director Meeting be done together every year in the months of February or March and not after or before a sports event, to see that activities are planned together. If not possible to attend in person then virtual meetings can take place.
- f) AASCA secretary and webmaster will check at the beginning of each school year to update names and emails with information provided.
- g) Proposal of Security Measures to be implemented at each event be included in all communications of events was placed on hold until we have enough time to analyze what can be included. The proposal will be shared within 90 days.

- h) Insurance recommendation is already a part of the guidelines. The participating school will reimburse the host school within 30 days for any monies paid for a medical emergency.
- i) Principals Conference extra day for PD is approved as long as the PD activity be set with the President of AASCA one month before the meeting.
- j) Recommendation of warm-up time for volleyball games will be analyzed by the AD'S.
- k) Feedback after events should be sent right after the event.
- l) Community Service Awards: The Principal's recommendation is the EIS project. This was the only project received. The EIS project was voted unanimously to get the award.

11) Financial Report.

Tri Association has gone up a bit. EBSCO, NAESP and NAIS fees are included and it leaves a very small amount for AASCA expenses.

PD will be paid for every other year. So Principals will get it every other year if they are bringing in someone etc.

The new fee will be \$4658.00. This allows for \$1000 for AASCA besides the payments for EBSCO, NAIS etc.

12) EVENT MANUAL

Review of all the changes and went over the approvals on many items.

An administrative rep will be sent for all AASCA events.

The host national anthem can be played along with the Granadera and the US National Anthem if the country's protocol requires it. 20 in favor and one vote against.

All changes will be done by Alegria and Patrick and will be sent by the end of May.

13) MEMBERSHIP

- a) Schools not meeting requirements to continue as a member school.
- b) AIS will be on probation for the next school year. Ron will send the school a communication about this and the expectation of what they need to do to continue as a member.
- c) Country Day Guanacaste will not be associated with Country Day as of August 2014. They will have to apply independently if they wish to continue as a member school.
- d) Del Campo International School's application was rejected at this time.
- e) International School of Tegucigalpa's application was rejected at this time.

All applications will be frozen until the discrepancies in the requirements are reviewed and changes needed made.

14) ELECTIONS

Ron Vair President, Liliana Jenkins Vice president and Treasurer and Adolfo Gonzales for Secretary were voted unanimously to continue for the next two year term.

15) DIRECTOR'S MEETING 2014-2015 is April 29 through May 3. Miami is the site.

Recommended Books and other resources:

Spark

Physical education value to learning

Crucial conversations

Lean in by Cheryl Sandburg

TedX

Becoming an Emotionally Intelligent Teacher

Understanding the digital generation

Getting to yes

Invent to learn

Marshall Memo

Rethinking teachers supervision and evaluation-Kim Marshall

Qualities of effective teachers by James Stronge

Generation Like video

Eric Sheninger tweets

CALENDAR OF EVENTS

AASCA EVENTS CALENDAR 2014-2015

Event	Place	Date (*)
Leadership Conference	Colegio Interamericana Guatemala	September 17-21, 2014
Large School Basketball	Colegio Americano de Guatemala	October 22-26, 2014
Tri-Association Conference	Country Day, Costa Rica	October 8-10, 2014
Small School Basketball	Marian Baker School, Costa Rica	October 22-26, 2014
PANAMUN	International School of Panama	October 29-31, 2014
Knowledge Bowl	Colegio Internacional de San Salvador	November 12-16, 2014
Invitational Cross-Country	International School of Panama	November 19-23, 2014
Music Festival	American School of Tegucigalpa, Honduras	January 21- 25, 2015
Invitational Track and Field	Escuela Internacional Sampedrana, Honduras	January 29-February 01, 2015
Invitational Soccer	Escuela Internacional Sampedrana, Honduras	February 11-15, 2015
Athletic Director Meeting	Escuela Internacional Sampedrana, Honduras	February 15-16
Invitational Swim Meet	International School of Panama	February 26-March 01, 2015
General Director's Meeting	Miami, FL	April 29-May 3, 2015

(*) Please note that the first and last days are for travel.